

**THE TOWN OF WHITEHALL
57 SKENESBOROUGH DRIVE
WHITEHALL, NY 12887
Public Hearing and Regular Town Board Meeting
7:00 PM
July 15,2026**

PRESENT: John Rozell, Town Supervisor
David Hollister, Councilperson
Christopher Dudley, Councilperson
Stephanie Safka, Councilperson
Francis Wilbur, Councilperson
Kirstin Thomas, Town Clerk

ALSO PRESENT: Erika Seller-Ryan, Attorney for the Town
Louis D Pratt II, Superintendent of Highways
Timothy Martindale, Rec. Supervisor

OTHERS PRESENT: E.J. Conzola, Sentinel- Times; Penny Hollister; Joe & Hillary Rozell; Scott & Barb Tracy; Donna Holcomb; Carrie Downs; Kerry McGiven; Jonathan Toews; Lisa Dooley; & Randy Lambert, Village Mayor.

Supervisor Rozell called the board meeting to order with the Pledge of Allegiance at 7:00 pm. The meeting was opened for Public Hearing on the Dissolution of Sciota Rural Cemetery Association presented by Donna Holcomb. Under NYS Town Law Section 291, Under Section 291, towns must take over the care of abandoned, neglected, or unmanaged cemeteries. This includes any cemetery where no burial has occurred for 20 years, prompting the town to maintain it. Upon Dissolution of the Sciota Rural Cemetery Association, all records and any remaining general or permanent maintenance funds from the cemetery become the property of the town for future maintenance and record keeping. Kerry McGiven from the NYS Division of Cemeteries informed the board they were available to assist with any questions and that a One-time grant from the state would be available to help cover costs associated with repair work needed at the cemetery.

PUBLIC HEARING COMMENTS:

Town Supervisor Rozell asked for any comments. Concerns were raised regarding how the Property Assessments are done in Whitehall, verses other townships. The Board will investigate whether other methods of Assessment are used in neighboring Townships as was implied.

Councilperson Safka brought up a need for Town Code Enforcement due to deteriorating property conditions, and the lack of County Code Enforcement follow through. The Board discussed potential for a shared Code Enforcement Officer with a neighboring Town to lower the expense of a full time Officer.

Town Supervisor Rozell discussed additional FEMA Law paperwork sent from the County for all the Towns under Washington County to sign. It was suggested the paperwork needed to be reviewed further as the original FEMA Proposal with NYS had already been signed into Law.

Supervisor Rozell adjourned the Public Hearing meeting at 8:25 pm.

APPROVAL OF MINUTES

MOTION to approve the monthly minutes from June 17, 2026 Town Board regular meeting motion made by Councilperson Hollister and Seconded by Councilperson Safka

ADOPTED Ayes 5 Rozell, Hollister, Dudley, Safka, Wilbur

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**Nays 0
Absent 0
Motion Carried 5:0**

MONTHLY REPORTS

Town Recreation Report by Timothy Martindale- Written

LEAP Kids working well. Good workers. New employee Jordan Smith helpful in filling in scheduling gaps. 2 successful Summer Events completed. 20 kids in attendance for Rock Painting event and 15 kids in attendance for Make Your Own Suncatcher. Events were Free and snacks were provided. Next event is the annual PIG Basketball Tournament on 7/23/26. Trophies provided by Etched In Valour in Glens Falls. Free drinks and Ice pops will be provided. There will be a Hawaiian Theme party on 7/31/26 with Pizza. Wrestling Group will have Summer Work Outs 1 day a week on Tuesdays Nights from 6-7PM.

Town Dog Control Report by Kathy Hall- No Report

Town Compliance Report by Jessie Neddo- Written

6/15/26 – building permit received for Granville property, referred it to Granville NY.

6/18/26 – building permit received for 158 County Route 11 for Roof Mounted Solar System. Signed off on permit.

7/10/26 – Received complaint for Trailer Park located at 9850 State Route 4 regarding sewage leak. Emergency County Health Department was notified and owner stated broken sewage line was going to be repaired. Situation will be monitored for fix.

7/14/26 – Complaint received about 10098 State Route 4 property. Owners have moved in 2 additional mobile homes. Looking into legal action available.

Town Clerk Report by Kirstin Thomas – Written

15 Dog Licenses issued

20 Fishing Licenses issued

1 Marriage License issued

Total June Town of Whitehall Revenue from Licenses and Certified Copies was \$456.40

Town Budget Officer's Report by Joel Carpenter – Written

Town Planning Board Report by Gregg Chappell – Written

Town Highway Report by Louis D Pratt – Written

Town Assessors' Report by Roberta Stone – Written

Assessment Role for the 2026 assessment cycle was Finalized and published on July 1,2026.

March-May 2026 – 20 Property Transfers

MOTION to approve the Monthly Reports made by Councilperson Hollister and Seconded by Councilperson Dudley

ADOPTED **Ayes 5 Rozell, Hollister, Dudley, Safka, Wilbur**
 Nays 0
 Absent 0
 Motion Carried 5:0

BUSINESS TO DISCUSS:

-Donations received for Park/Dock for July \$33.00, YTD Total is \$74.00

PARK REQUESTS: None

AUDIT OF CLAIMS

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MOTION made by Councilperson Hollister and Seconded by Councilperson Safka that the bills contained on the below Abstracts #7-2026 have been reviewed by the Town Board and are authorized for payments in the below amounts.

ADOPTED Ayes 5 Rozell, Hollister, Dudley, Safka, Wilbur
 Nays 0
 Absent 0
 Motion Carried 5:0

ABSTRACTS #7 OF 2026

General Fund No.1 through 26 \$ 4,541.71
Highway Fund No.1 through 13 \$ 14,391.77
Youth Budget No.1 through 8 \$ 2,773.12

Executive Session:

MOTION to go into Executive Session at 9:15PM for Legal Updates from Attorney made by Councilperson Dudley and Seconded by Supervisor Rozell

ADOPTED Ayes 5 Rozell, Hollister, Dudley, Safka, Wilbur
 Nays 0
 Absent 0
 Motion Carried 5:0

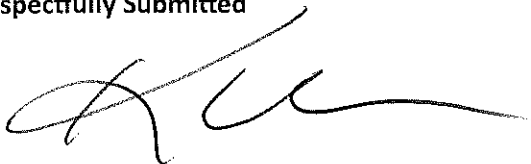
MOTION to come out of Executive Session at 11:00PM made by Councilperson Hollister and Seconded by Councilperson Safka

ADOPTED Ayes 5 Rozell, Hollister, Dudley, Safka, Wilbur
 Nays 0
 Absent 0
 Motion Carried 5:0

MOTION to adjourn the Regular Town Board meeting at 11:05PM made by Supervisor Rozell and Seconded by Councilperson Safka

ADOPTED Ayes 5 Rozell, Hollister, Dudley, Safka, Wilbur
 Nays 0
 Absent 0
 Motion Carried 5:0

ADJOURNED
Respectfully Submitted



Kirstin Thomas
Town Clerk