

Village of Whitehall

August 19, 2025

Regular Meeting

6:00PM

PRESENT: Mayor Smith, Trustee Norton, Trustee Putorti, Trustee Neddo, and EJ Conzola II,
Pledge of Allegiance

Mayor opened the meeting:

The Mayor reviewed the submittal of Special Event Permit Application, New York State Liquor Authority, for September 27, 2025, Sasquatch Festival, granting permission to The Railyard Taproom and Restaurant, and Cigar Brothers for the sale of alcoholic beverages at Riverside Park, 101 Main Street, Whitehall, NY 12887

Motion made by Trustee Putorti, seconded by Trustee Norton granting permission to The Railyard and Cigar Brothers for the sale of alcoholic beverages at Riverside Park, on September 27, 2025 during the Sasquatch Festival, all in favor, **CARRIED**

CORRESPONDENCE and REPORTS:

Zoning and Compliance Officer submitted report for the month of July 2025

Justices Johnson submitted reports for the month of July 2025

Motion made by Trustee Neddo, seconded by Trustee Putorti to accept and file correspondence and reports, all in favor, **CARRIED**

BILLS: Motion made by Trustee Putorti, seconded by Trustee Norton to approve payment of abstracts covering claims 25-00772 to 25-00824 for \$236,532.02, all in favor, **CARRIED**

Mayor introduced August 12, 2025 Memo from Liz Dabramo, LaBella Associates regarding the analysis and options to make improvements to the Village of Whitehall WWTP Power Distribution System.

Motion made by Trustee Norton, seconded by Mayor Smith to approve Option 3 to upgrade existing main distribution system/MCC for the approximate cost of \$300,000.00, all in favor, **CARRIED**

Motion made by Trustee Putorti, seconded by Trustee Neddo to adopt Resolution Adopting a Purchasing//Procurement Policy, all in favor, **CARRIED**

Motion made by Trustee Norton, seconded by Trustee Putorti to adopt Resolution Authorizing the Mayor to Sign a No Cost Engineering and Grant Administration Services Change Order for the FY24 CDBG Program, all in favor, **CARRIED**

Motion made by Trustee Putorti, seconded by Trustee Neddo acceptance of, and authorizing the Mayor to sign LaBella's Professional Services Agreement proposal for Grant Administration and Program Delivery Services FY 2025 CDBG Vacant Property Clearance Program – 1 N. Williams Street, all in favor, **CARRIED**

Motion made by Trustee Norton, seconded by Trustee Neddo to adopt Resolution by the Village Board of Trustees Authorizing the Mayor to Submit an EFC Water Infrastructure Improvement Act (WIIA) Grant Application and an EFC-SRF Assistance Application for Critical Water System Improvements to the Village Water Distribution System, all in favor, **CARRIED**

Mayor informed The Board the Village's insurance policy through NYMIR is being finalized with a reduced rate of approximately \$30,000 due to the dissolution of Police Department.

Motion made by Trustee Putorti, seconded by Trustee Neddo to authorize Mayor to approve and sign the new Village Insurance policy through NYMIR, all in favor, **CARRIED**

Motion made by Trustee Putorti, seconded by Trustee Norton to authorize the sale and acceptance of Bids through Auctions International for vehicles and equipment for a total of approximately \$137,675, all in favor, **CARRIED**

Motion made by Trustee Putorti, seconded by Trustee Neddo authorizing obtaining quotes and the purchase of Water Leak Detection System, all in favor, **CARRIED**

Mayor requested Trustee Norton to communicate with Chief Wastewater Treatment Operator, Charles Austin in organizing the review list and replacement of non-functioning meters.

Mayor also addressed the Village Board regarding the filing and submittal of a study grant application on the merits of dissolution. Mayor Smith also indicated that the study will include financial figures regarding Districting with the Village limits.

Motion made by Mayor Smith, seconded by Trustee Norton to research and purchase laptop computer for the DPW department, authorized to spend no more than \$800, all in favor,

CARRIED

Mayor also indicated research will be done regarding talk/type software to help the Office staff work more efficiently.

Motion made by Trustee Neddo, seconded by Trustee Putorti to adjourn the meeting at 7:10pm, all in favor, **CARRIED**

Dawn M. Anthony
Clerk-Treasurer