

**THE TOWN OF WHITEHALL  
57 SKENESBOROUGH DRIVE  
WHITEHALL, NY 12887  
Public Hearing and Regular Town Board Meeting  
7:00 PM  
June 17,2026**

**PRESENT:** John Rozell, Town Supervisor  
David Hollister, Councilperson  
Christopher Dudley, Councilperson  
Stephanie Safka, Councilperson  
Francis Wilbur, Councilperson  
Jamie Barnhill, Town Clerk

**ALSO PRESENT:** Erika Seller-Ryan, Attorney for the Town  
Louis D Pratt II, Superintendent of Highways  
Timothy Martindale, Rec. Supervisor

**OTHERS PRESENT:** E.J. Conzola, Sentinel- Times; Kirstin Thomas; Scott & Barb Tracy; Lukas Longtin, Deputy Superintendent of Highways; Keith Sayward; Randy Lambert, Village Mayor

Supervisor Rozell called the board meeting to order with the Pledge of Allegiance at 7:00 pm and opened the Public Hearing on Local Law #1 of 2026, A Local Law for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2, and Environmental Conservation Law, Article 36.

**PUBLIC HEARING COMMENTS:**

Town Supervisor Rozell asked three times for any comments to the law. No public comments. Supervisor Rozell read the Instructions for Completing the SEQR Part 1- Project Information packet. Next, he read SEQR Part 2- Impact Assessment packet, and there is no moderate to large impacts related to this action. Lastly, Supervisor Rozell read SEQR Part 3- Determination of Significance which states the Town Board initiated this process to comply with updated FEMA Flood Insurance Rate Maps for Washington County, NY and to maintain the Town's participation in the National Flood Insurance Program as required by the New York State Environmental Conservation Law, Article 36. The law regulates development in areas of special flood hazard to protect public health, safety, and property.

**MOTION** to approve Resolution #37-2026, Resolution for Issuance of a Negative Declaration and Adoption of the Town of Whitehall Flood Damage Prevention Law made by Councilperson Hollister and Seconded by Councilperson Safka

**ADOPTED**      **Ayes    5            Rozell, Hollister, Dudley, Safka, Wilbur**  
                     **Nays    0**  
                     **Absent 0**  
                     **Motion Carried 5:0**

Supervisor Rozell adjourned the Public Hearing meeting at 7:05 pm.  
Supervisor Rozell opened the Regular Town Board meeting for Public Comments.  
No Public Comments

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**APPROVAL OF MINUTES**

**MOTION** to approve the monthly minutes from May 20, 2026 Town Board regular meeting motion made by Councilperson Hollister and Seconded by Councilperson Safka

**ADOPTED**      **Ayes    5           Rozell, Hollister, Dudley, Safka, Wilbur**  
                     **Nays    0**  
                     **Absent 0**  
                     **Motion Carried 5:0**

**MONTHLY REPORTS**

**Town Recreation Report** by Timothy Martindale- Written

-Tim stated received a quote for resealing the basketball and pickleball court for \$1,500.00

**MOTION** to approve the quote from Jeffrey Recreation, Inc. for the Rumble Seat replacement slide for \$2,175.00, no response from second vendor made by Councilperson Hollister and Councilperson Dudley

**ADOPTED**      **Ayes    5           Rozell, Hollister, Dudley, Safka, Wilbur**  
                     **Nays    0**  
                     **Absent 0**  
                     **Motion Carried 5:0**

**Town Dog Control Report** by Kathy Hall- No Report

**Town Compliance Report** by Jessie Neddo- Written

**Town Clerk Report** by Jamie Barnhill – Written

-Gave my Letter of Resignation to Board

**MOTION** to appoint Kirstin Thomas as Town Clerk starting July 1<sup>st</sup> until 12/31/26 made by Supervisor Rozell and Seconded by Councilperson Dudley

**ADOPTED**      **Ayes    5           Rozell, Hollister, Dudley, Safka, Wilbur**  
                     **Nays    0**  
                     **Absent 0**  
                     **Motion Carried 5:0**

**Town Assessor Report** by Roberta Stone – Written

**Town Supervisor's Report** by John Rozell

-Supervisor Rozell thanked Chamber of Commerce and Fra Putorti for installing WIFI extenders before June Festival

**Town Budget Officer's Report** by Joel Carpenter – Written

Resolution #38 Budget Transfer

**MOTION** to approve Resolution #38 Budget Transfer made by Councilperson Hollister and Seconded by Councilperson Safka

**ADOPTED**      **Ayes    5           Rozell, Hollister, Dudley, Safka, Wilbur**  
                     **Nays    0**  
                     **Absent 0**  
                     **Motion Carried 5:0**

**Town Planning Board Report** by Gregg Chappell – Written

**Town Highway Report** by Louis D Pratt – Written & Verbal

-Fire Extinguisher Inspections will be June 24<sup>th</sup>.

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-Needs to make an Amendment to 284 Agreement.

**MOTION** for Superintendent of Highway Louis Pratt to increase his 284 Agreement made by Councilperson Safka and Seconded by Councilperson Hollister

**ADOPTED**      Ayes    5      Rozell, Hollister, Dudley, Safka, Wilbur  
                     Nays    0  
                     Absent 0  
                     Motion Carried 5:0

**MOTION** to approve the Monthly Reports made by Councilperson Hollister and Seconded by Councilperson Dudley

**ADOPTED**      Ayes    5      Rozell, Hollister, Dudley, Safka, Wilbur  
                     Nays    0  
                     Absent 0  
                     Motion Carried 5:0

**BUSINESS TO DISCUSS:**

-Donations Park/Dock June \$41.00, YTD \$41.00

**PARK REQUESTS:**

-Celebration of Life for Clayton Smith on July 12<sup>th</sup>, 2026 from 12-5pm

**MOTION** to approve Park Request made by Councilperson Hollister and Seconded by Councilperson Dudley

**ADOPTED**      Ayes    5      Rozell, Hollister, Dudley, Safka, Wilbur  
                     Nays    0  
                     Absent 0  
                     Motion Carried 5:0

**AUDIT OF CLAIMS**

**MOTION** made by Councilperson Hollister and Seconded by Councilperson Safka that the bills contained on the below Abstracts #6-2026 have been reviewed by the Town Board and are authorized for payments in the below amounts.

**ADOPTED**      Ayes    5      Rozell, Hollister, Dudley, Safka, Wilbur  
                     Nays    0  
                     Absent 0  
                     Motion Carried 5:0

**ABSTRACTS #6 OF 2026**

General Fund No.1 through 31    \$ 6,335.28

Highway Fund No.1 through 8    \$ 9,419.28

Youth Budget No.1 through 9    \$ 673.83

**Executive Session:**

**MOTION** to go into Executive Session at 8:05PM for Hiring/Firing made by Councilperson Dudley and Seconded by Supervisor Rozell

**ADOPTED**      Ayes    5      Rozell, Hollister, Dudley, Safka, Wilbur

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Nays 0  
Absent 0  
Motion Carried 5:0

**MOTION** to come out of Executive Session at 9:00PM made by Councilperson Hollister and Seconded by Councilperson Safka

**ADOPTED** Ayes 5 Rozell, Hollister, Dudley, Safka, Wilbur  
Nays 0  
Absent 0  
Motion Carried 5:0

**MOTION** to adjourn the Regular Town Board meeting at 9:05PM made by Supervisor Rozell and Seconded by Councilperson Safka

**ADOPTED** Ayes 5 Rozell, Hollister, Dudley, Safka, Wilbur  
Nays 0  
Absent 0  
Motion Carried 5:0

**ADJOURNED**  
Respectfully Submitted

Jamie Barnhill  
Town Clerk