

**TOWN OF WHITEHALL
TOWN BOARD MEETING
57 SKENESBOROUGH DRIVE
WHITEHALL, NY 12887
7:00PM**

MAY 15, 2024

BOARD MEMBERS PRESENT: John Rozell, Supervisor
 David Hollister, Councilperson
 Christopher Dudley, Councilperson
 Stephanie Safka, Councilperson
 Francis Wilbur, Councilperson

OTHERS PRESENT: Patti Gordon, Town Clerk; Erika Seller-Ryan, Town Attorney, Louis D Pratt, Highway Superintendent; Tim Martindale, Rec Leader; Martin Rocque, Compliance Officer; E.J. Conzola, Whitehall Times

Supervisor Rozell opened the regular Town Board meeting to order with the Pledge of Allegiance to the Flag at 7:00 pm.

PUBLIC COMMENTS: No comments.

MOTION to approve the monthly minutes from the April 17th 2024 Public Hearing and regular Town Board meeting made by Councilperson Hollister and Seconded by Councilperson Safak.

ADOPTED **AYES** 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

MONTHLY REPORTS:

Town Recreation Report by Timothy Martindale - Written

-Rec Leader Martindale asked the Town Board if they have decided what company to use for the striping of the parking and what the timeline would be. The Town Board discussed the three estimates they received, the Town Board reviewed all estimates and chose the lowest bidder Band of Brothers to seal and paint/line striping the parking lot for \$5,883.00. All bids will be included in the minutes.
-Highway Superintendent Louis Pratt stated that

MOTION to accept the bid for sealing, painting/striping of the recreation center parking lot from Band of Brothers for \$5,883.00 made by Councilperson Hollister and Seconded by Councilperson Dudley

ADOPTED **AYES** 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

Town Dog Control Report by Kathy Hall – No Report

Town Compliance Report by Martin Rocque – Verbal

-No improvement has been made on the property located on Route 4.

-The property on County Route 12 and Cemetery Lane is becoming an issue again. Supervisor Rozell stated that he will be in contact with Washington County because they are encroaching on County property as well as Town property and the surrounding neighbors' properties as well. Due to the fact the

last written violation for the property was over a year ago Town Attorney Seller-Ryan told Compliance Officer Rocque to write up another violation and send it certified mail.

Town Clerk Report by Patti Gordon – Written

Resolution # 39 Standard Workday

MOTION to accept Standard Workday Resolution #39 made by Councilperson Hollister and Seconded by Councilperson Safka.

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

Resolution will be filed in the minutes, resolution book and website.

Town Assessors Report by Roberta Stone – No Report at this time.

-Washington County has not opened the tax roll for 2025 so transfers are not being processed in this office. Historically tax rolls are opened in April but the new director in Real property is not going to open it until sometime in July. No transfers have been received in the Assessor's office since March 2024.

Town Supervisors Report by John Rozell – Verbal

Supervisor Rozell informed the Town Board that there is a need for the Town to start paying for the bailiff service that is being utilized during Town Court hours. The bailiff is currently being paid by the Police Department through the Village for both Village and Town Court days. Supervisor Rozell stated that he will look into the matter further before entering into an agreement due to the fact that the Police Department may be being absolved in which case the Sheriff's Office would be covering the bailiff position not the Whitehall Police Department.

-At the County level, the Supervisors are discussing increasing the sales tax to 8%. There are only a few Counties that are not completely at 8% already. All discussing with the Town Board members they were in agreement for Supervisor Rozell to vote against the increase at the County Level.

-Supervisor Rozell discussed the shared building expenses with the Village for the use of the building. It appears the Town has been paying a larger portion of said bills than the Town should be paying. (There was a Village Board member in attendance, and he stated to write a letter to Mayor Eagan letting her know that the Town would like to have a meeting and discuss the shared building expenses, Supervisor Rozell.

Town Budget Officer Report & Transfers by Joel Carpenter – Written

Town Planning Board Report by Gregg Chappell - Written

Town Highway Report by Louis D. Pratt – Written & Verbal

-CHIPS is coming flat like the previous year and the 284 agreement needs to be amended.

MOTION to amend the 284 agreement from \$234,256.00 to \$268,791.51 made by Councilperson Hollister and Seconded by Supervisor Rozell.

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

MOTION to approve the monthly reports made by Councilperson Hollister and Seconded by Councilperson Dudley.

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

BUSINESS TO DISCUSS

Park Requests:

Farmers Market request 6/4/24 thru 10/8/2024 2:00pm-5:00pm

Heather Guildler for a birthday party on 6/2/2024 12:00pm-4:00pm

Whitehall Vol. Fire Dept for fire academy 8/5/24-8/9/24 7:30am-3:00pm

Michelle Colomb would like to use the amphitheater on 10/5/2024 for a wedding ceremony

MOTION to approve all of the above park requests made by Councilperson Hollister and Seconded by Councilperson Dudley.

ADOPTED **AYES** 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

ABSTRACT #5 OF 2024

General Fund V/# 1-31 \$43,584.66
Highway Fund V/# 1-11 \$11,302.83

MOTION to approve the monthly Abstract #5 of 2024 made by Councilperson Hollister and Councilperson Safka.

ADOPTED **AYES** 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

MOTION to go into Executive Session for contract negotiations at 7:55 made by Councilperson Dudley and Seconded by Supervisor Rozell.

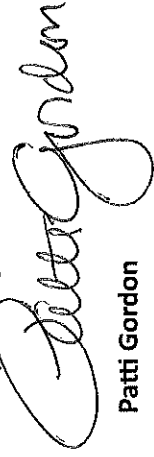
ADOPTED **AYES** 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

MOTION to come out of Executive Session with no action taken and to adjourn the Town Board meeting at 9:04pm made by Councilperson Safka and Seconded by Supervisor Rozell.

ADOPTED **AYES** 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

ADJOURNED

Respectfully Submitted



Patti Gordon

TOWN OF WHITEHALL

57 Skenesborough Drive

Whitehall, NY 12887

Phone: (518) 499-1535 Fax: (518) 499-1546

Email: townofwhitehall@live.com

Supervisor, John Rozell

Councilperson, Timothy Kingsley

Councilperson, Chris Dudley Sr.

Town Clerk, Patti Gordon

Councilperson, David Hollister

Councilperson, Stephanie Safka

STANDARD WORK DAY RESOLUTION # 39

Motion made by

DAVID D. HOLLISTER

Seconded by

Stephanie Safka

BE IT RESOLVED, that the Town of Whitehall/Location code 30609 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the records of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security #	Registration Number	Standard Work day	Term Begins/Ends	Participates In Employer's Time Keeping System	Days/Month Based on Record of Activities
<u>Elected Officials</u>							
Town Supervisor	John Rozell	5947	62219001	6	1/1/2024-12/31/2025	N	10.54
Town Clerk	Patti Gordon	2826	62163621	6	1/1/2024-12/31/2027	N	26.78
Highway Super.	Louis D. Pratt	9338	37664513	6	1/1/2024-12/31/2027	N	27.71
Christopher Dudley		9128	62253257	6	1/1/2024-12/31/2027	N	1.03
Town Justice	Susan Johnson	0194	11753637	6	1/1/2024-12/31/202	N	NOT SUBMITTED

Appointed Officials

Budget Officer	Joel Carpenter	0607	41827122	6	1/12022-012/31/2022	N	3.83
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John Rozell John Rozell, Town Supervisor

David D. Hollister David Hollister, Town Councilperson

Christopher Dudley Sr. Christopher Dudley Sr., Town Councilperson

Stephanie Safka Stephanie Safka, Town Councilperson

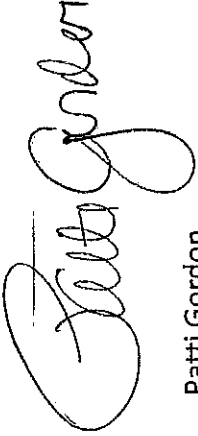
Francis Wilbur Francis Wilbur, Town Councilperson

CARRIED

Dated: 5/15/2024

CERTIFICATION

I, Patti Gordon, the duly qualified and acting Town Clerk of the Town of Whitehall, New York, do hereby certify that the above resolution was adopted at a regular meeting of the Town of Whitehall held on May 15, 2024 and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

A handwritten signature in cursive script, reading "Patti Gordon". The signature is written in black ink and is positioned above the printed name and title.

Patti Gordon
Whitehall Town Clerk

SEAL: