

REGULAR TOWN BOARD MEETING OF
THE TOWN OF WHITEHALL
57 SKENESBOROUGH DRIVE
WHITEHALL, NY 12887
7:00PM

September 17, 2025

BOARD MEMBERS PRESENT:

John Rozell, Town Supervisor
David Hollister, Councilperson
Christopher Dudley, Councilperson
Stephanie Safka, Councilperson
Francis Wilbur, Councilperson

OTHERS PRESENT: Erika Seller-Ryan, Town Attorney; Louis D Pratt II, Superintendent of Highway; Jamie Barnhill, Town Clerk; E.J. Conzola, Sentinel- Times; Timothy Martindale, Rec. Supervisor; Lucas Longtin; Shelby Stach; Randy Lambert; Dana Grant; Brian Brooks

Supervisor Rozell called September 17, 2025, Regular Town Board meeting to order at 7:03 pm with the Pledge of Allegiance.

PUBLIC COMMENTS:

-Shelby Stach from Whitehall Youth League following up on letter to the Town Board last month about installing a door to the left of the concession stand at the Rec. Center. Supervisor Rozell to call insurance company before any construction takes place

MOTION to approve the monthly minutes from August 20, 2025 Town Board regular meeting motion made by Councilperson Hollister and Seconded by Councilperson Safka.

<u>ADOPTED</u>	AYES	5	Rozell, Hollister, Dudley, Safka, Wilbur
	NAYS	0	

MONTHLY REPORTS

Town Recreation Report by Timothy Martindale- Written

Town Dog Control Report by Kathy Hall-No Report

Town Compliance Report by Jessie Neddo- Written

Town Clerk Report by Jamie Barnhill – Written and I personally handed out the 2026 Tentative Budget to all Town Board Members, Town Attorney, and Superintendent of Highway

-Received three quotes from Spectrum on getting internet at the Highway Garage, wider bandwidth Park area for festivals, and a hard wire into our fire alarm system as the current cellular service is not working out. Superintendent Pratt gave go ahead move forward with his service order only a \$37. 62/ month increase what he is only paying for phone service.

Town Assessor Report by Roberta Stone – No report

Town Supervisor's Report by John Rozell- Verbal

-Read flyer from Champlain Watershed Improvement Coalition of NY having a 2025 Legislative Project Tour on 9/18/25 from 9:30am to 2:30pm

-Supervisor Rozell received a letter time to reappoint a person to the Senior Advisory Council to represent Whitehall, going to call the woman who volunteered

-Supervisor Rozell received an email Hudson Headwaters mobile unit being here twice a week starting 9/29/25, good for our Whitehall community.

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-Supervisor Rozell gave the floor to Brian Brooks to summarize his letter he gave the Village Board of Whitehall the night before at their meeting. Letter is attached to the minutes, discussion and questions from Town Board to Mr. Brooks took place.

Town Budget Officer's Report by Joel Carpenter – Written

MOTION to approve Resolution #37 Budget Transfer made by Supervisor Rozell and Seconded by Councilperson Hollister.

<u>ADOPTED</u>	AYES	5	Rozell, Hollister, Dudley, Safka, Wilbur
	NAYS	0	

Town Planning Board Report by Gregg Chappell – Written

Town Highway Report by Louis D Pratt – Written & Verbal

-Superintendent Pratt turned in his annual inventory list machinery, tools and equipment before the deadline of September 30th. Thank everyone involved for getting all the paperwork in for the Chips program before deadline. Said we will be having boiler inspections on October 7th, he will be escorting the inspector.

- Superintendent Pratt is working on his Inventory Replacement Plan, he has an 2016 1 ton dually dump truck he was going to replace in 2026. He would like the town board to make a motion to put the 2016 truck on Auction Internationals.

MOTION for Superintendent of Highway Pratt to advertise in newspaper accepting sealed bids for a truck that will be read at the Budget Workshop meeting schedule to follow later in meeting made by Councilperson Dudley and Seconded by Councilperson Hollister

<u>ADOPTED</u>	AYES	5	Rozell, Hollister, Dudley, Safka, Wilbur
	NAYS	0	

MOTION to advertise on Auction Internationals selling of the 2016 dump truck made by Councilperson Dudley and Seconded by Councilperson Hollister

<u>ADOPTED</u>	AYES	5	Rozell, Hollister, Dudley, Safka, Wilbur
	NAYS	0	

MOTION to approve the Monthly Reports made by Councilperson Hollister and Seconded by Councilperson Safka

<u>ADOPTED</u>	AYES	5	Rozell, Hollister, Dudley, Safka, Wilbur
	NAYS	0	

BUSINESS TO DISCUSS:

MOTION to reappoint Patricia Kingsley to the Board of Assessment Review for a 5-year term made by Supervisor Rozell and Seconded by Councilperson Hollister

<u>ADOPTED</u>	AYES	5	Rozell, Hollister, Dudley, Safka, Wilbur
	NAYS	0	

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MOTION to reappoint Bobbi Stone as the Town Assessor for a 6-year term made by Councilperson Hollister and Seconded by Councilperson Safka

ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

Discussion on dates and times convenient to schedule the Budget Workshop before next regular meeting in October.

MOTION to schedule the 2026 Budget Workshop for October 8, 2025 at 3:00 p.m. made by Supervisor Rozell and Seconded by Councilperson Hollister

ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

Discussion on Sasquatch Festival, continued from last month about the toilet paper dispensers at the Park Pavilion building and how to accommodate the large crowds expected at these festivals. Supervisor Rozell promised next year this will be resolved.

PARK REQUESTS:

-Donations Park/Dock Aug/Sept. \$88.00, YTD \$250.00.

ABSTRACT #9 OF 2025	General Fund V/ 1-22	\$ 3,852.37
	Highway Fund V/ 1- 9	\$ 14,920.03
	Youth Budget V/ 1- 9	\$ 7,943.05

MOTION to approve the Monthly Abstract #9 of 2025 made by Councilperson Hollister and Seconded by Councilperson Safka

ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

MOTION to adjourn the Regular Town Board meeting at 9:15 p.m. made by Councilperson Hollister and Seconded by Councilperson Dudley

ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Wilbur
 NAYS 0

ADJOURNED
Respectfully Submitted

Jamie Barnhill
Town Clerk