

**REGULAR TOWN BOARD MEETING OF
THE TOWN OF WHITEHALL
57 SKENESBOROUGH DRIVE
WHITEHALL, NY 12887
7:00PM**

August 20, 2025

BOARD MEMBERS PRESENT:

**John Rozell, Town Supervisor
David Hollister, Councilperson
Christopher Dudley, Councilperson
Stephanie Safka, Councilperson
Francis Wilbur, Councilperson**

OTHERS PRESENT: Louis D Pratt II, Superintendent of Highways; Jamie Barnhill, Town Clerk; E.J. Conzola, Sentinel- Times; Lucas Longtin, Deputy Superintendent of Highways; Gavin Boule

Supervisor Rozell called the August 20, 2025 Regular Town Board meeting to order at 7:07 pm with the Pledge of Allegiance.

PUBLIC COMMENTS: None

MOTION to approve the monthly minutes from July 17, 2025 Town Board regular meeting motion made by Councilperson Safka and Seconded by Councilperson Hollister.

<u>ADOPTED</u>	AYES	4	Rozell, Hollister, Safka, Wilbur (Dudley arrived late, after the vote)
	NAYS	0	

MONTHLY REPORTS

Town Recreation Report by Timothy Martindale- Written

- Supervisor Rozell asked the Town Board on how many security cameras are needed
- Discussion on Whitehall Youth League request to install an exterior door at the Rec. Center in the concession area. Town Board concerned over insurance coverage. Supervisor Rozell to contact our insurance company NYMIR with concerns.

- Louis Pratt informed the new bike rack was Pat Huntington not himself as stated in the report.

Town Dog Control Report by Kathy Hall-No Report

Town Compliance Report by Jessie Neddo – Written

-Mention of the report, very well written

-Town Board agreed that she doesn't need Town Board Approval to send to non-compliance homeowner's letters regarding their property.

Town Clerk Report by Jamie Barnhill – Written

Town Assessor Report by Roberta Stone – Written

Town Supervisor's Report by John Rozell-

-At County Supervisor Rozell busy with interviews for the position of Dept. of Social Services Supervisor, current person retiring at the end of August.

-Discussion of Lake Champlain Coal Propane Contract for the 2025-2026 season at the Rec. Center. The previous year used 1290 gal., unsure of the amount of gallons purchased the year before, and credit unknown.

MOTION to Pre-Buy a purchase of 1,500 gallons at \$1.98/ gal. from Lake Champlain Coal Co. for propane at the Rec. Center made by Supervisor Rozell and Seconded by Councilperson Dudley.

ADOPTED **AYES 5 Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

- Supervisor Rozell told the Town Board about the Canal Corp Boat Rides that will dock behind the Firehouse and serve alcohol at the Sasquatch Festival. Also, Supervisor Rozell told the Town Board members about the current toilet paper situation in the bathroom for the volume of traffic at these festivals. Councilperson Wilbur will investigate installing industrial dispensers to fix the matter.
- Discussion of the Canal Corp Contract that they do not follow with the Town of Whitehall in regard to repairs on the pavilion. They are supposed to do the maintenance, but the Town is doing the maintenance to get it done.

Town Budget Officer's Report by Joel Carpenter – Written

Town Planning Board Report by Gregg Chappell – Written

Town Highway Report by Louis D Pratt

- Supervisor of Highways Louis Pratt needs the board's approval for our surplus equipment we are auctioning off.

-Discussion on the Town's Procurement Policy by obtaining quotes.

MOTION to accept the bid from the Auctioneer website for our surplus equipment, the Norco High Lift Wheel Dolly for \$250.00 made by Councilperson Wilbur and Seconded by Councilperson Hollister.

ADOPTED **AYES 5 Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

MOTION to accept the bids from the Auctioneer website for our surplus equipment the Woods Ditch/ Bank Rotary Cutter for \$3,150.00 and the ODB RMB500 Rear Mount Power Sweeper for \$840.00 made by Councilperson Hollister and Seconded by Councilperson Safka.

ADOPTED **AYES 5 Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

MOTION to approve the Monthly Reports made by Councilperson Safka and Seconded by Councilperson Hollister

ADOPTED **AYES 5 Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

BUSINESS TO DISCUSS:

- Town Clerk Barnhill stated the donations from Park/Dock for July and Aug. is \$103, YTD \$162.00

INCOMING CORRESPONDENCE:

- Supervisor Rozell read the invitation letter from the Mountain Lakes Regional Council to attend a Public Hearing for the Fort Ann EMS Expansion on September 2, 2025. (Letter In Minutes)
- Supervisor Rozell read the email from Andrew Rush from CHPE about a repaving of Route 22 that will begin on August 25th (Letter in Minutes)
- Supervisor Rozell read a flyer from Munitit on all municipalities starting February 2026 to have both a live website and .gov domain. We have the .gov domain already but need to explore creating a website or updating the current one we have. (Letter in Minutes)

PARK REQUESTS: None currently

ABSTRACT #8 OF 2025	General Fund	No.1 through 21	\$ 6,065.40
	Highway Fund	No.1 through 14	\$ 242,287.55
	Youth Budget	No.1 through 10	\$ 4,832.83

MOTION to approve the bills contained on Abstract #8 which have been reviewed by the Town Board and are authorized for payment in the following amounts above made by Councilperson Hollister and Seconded by Councilperson Safka

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

If Executive Session:

MOTION to go into Executive Session at 8:25 pm for personnel matters made by Councilperson Dudley and Seconded by Supervisor Rozell

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

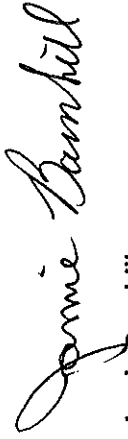
MOTION to come out of Executive Session at 9:03 pm made by Councilperson Dudley and Seconded by Supervisor Rozell

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

MOTION to adjourn the Regular Town Board meeting at 9:05 made by Councilperson Dudley and Seconded by Councilperson Hollister

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Wilbur**
 NAYS 0

ADJOURNED
Respectfully Submitted



Jamie Barnhill
Town Clerk