

**TOWN OF WHITEHALL
REGULAR BOARD MEETING
57 SKENESBOROUGH DRIVE
WHITEHALL, NY 12887
7:00PM**

JULY 19, 2023

BOARD MEMBERS PRESENT: John Rozell, Supervisor
David Hollister, Councilperson
Christopher Dudley, Councilperson
Stephanie Safka, Councilperson
Timothy Kingsley, Councilperson

OTHERS PRESENT: Patti Gordon, Town Clerk; Erika Seller-Ryan, Town Attorney; Louis Pratt, Highway Superintendent; Martin Rocque, Compliance Officer; E.J. Conzola, Whitehall Times.

Supervisor Rozell called the July Town Board meeting to order at 7:00pm with the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS: None

MOTION to approve the monthly minutes from the June 21, 2023 Town Board meeting made by Councilperson Safka and Councilperson Hollister.

ADOPTED **AYES** 5 Rozell, Hollister, Dudley, Safka, Kingsley
 NAYS 0

Town Recreation Report by Timothy Martindale – Written

-There will be a meeting on July 26th to discuss the layout for the parking lot for the rec center as well as additional walking paths, lighting and signage that will be installed there by a Grant through Glens Falls Hospital.

-Superintendent Pratt stated that the woods chip will cost \$378.00 for 14 yards and that hopefully within the next week or so he will have one of his crew drive down to Gallivan's and pick them up.

-Superintendent Pratt also stated that he removed the nets from the tennis courts and the Village will be cutting the pipes off. Once the pipes are cut and removed, they will repair the holes and any other areas that need to be done before the area can be sealed for the new basketball and pickleball courts.

-Councilperson Kingsley told the Board he attended the Rec Committee Booster Club meeting on 7/18/23. The following people we appointed as officers: President David Waters, Vice President John Hoagland, Secretary Sue Gebo, Treasurers Lauren Lipka and Sarah Fitzpatrick. Councilperson Kingsley wanted clarification from the Town Board concerning the projects that the Committee would like to do. Supervisor Rozell explained the Rec Committee Booster Club should discuss the projects with the Town Rec Committee and the Town Rec Committee can bring it to the Town Board for approval. They should not be doing anything without Town Board permission or having the proper insurance in place. The Town Board members also discussed the fact the Rec Leader should also be included in the discussions on any projects the Rec Committee Boosters Club would like to do and give his input.

-The Town Board discussed Rec Leader Martindale's request to a lead attendant and pay increase. The discussion was tabled because the Rec Leader was not present at the meeting.

Town Dog Control Report by Kathy Hall – No Report

-Supervisor Rozell received the inspection report(s) from AG & Markets for DCO Hall and they were both satisfactory with no issues.

Town Compliance Report by Martin Rocque –

-Nothing to report at this time, still waiting on current ongoing litigation.

Town Clerk Report by Patti Gordon – Written

Town Assessors Report by Roberta Stone – Written

Town Supervisors Report by John Rozell – Verbal

-Code enforcement from Washington County has been working on some issues in Town.

-Supervisor Rozell stated he has not been able to attend any meetings recently due to health issues.

-The flags on the municipal building are being replaced, one came down in the storm and the other is in poor condition and needs to be replaced. They will be purchased through the American Legion.

-The Historical Society contract has been finalized and signed by Supervisor Rozell and the Historical Society will receive their check next week for 2023.

Town Budget Officers and Transfers by Joel Carpenter - Written

Resolution #39 Budget Transfer

MOTION to approve Resolution #39 Budget Transfer made by Councilperson Hollister and Seconded by Councilperson Safka.

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Kingsley**
 NAYS 0

Resolutions will be file in the Resolution Book, Minute Book and Town Webiste

Town Planning Board Report by Gregg Chappell – Written

Town Highway Report by Louis D Pratt – Written

-Would like to Town Boards permission to pay Peckham’s for the road material when the Town receives the bill so that the proper paperwork can be completed and submitted by the August 11th deadline for the CHIPS money.

-The Town received an inquiry on how to make a road a “Town” road. The Town Board members all received a copy of the official highway standards and specifications that the Town of Dresdent is currently using. After a discussion with the Town Board and Town Attorney Seller-Ryan, the Board decided not to act on putting these standards into effect. Town Attorney Seller-Ryan stated that there is nothing that obligates the Town to take over what is actually a “private driveway” and that the property owners would need to bring the road up to Town Standards at the time which will require the “road” to be engineered. Attorney Seller-Ryan explained that if it were a “new” road for example in a subdivision that would be different, the road could be built to specs at the time of construction per the planning board regulations.

MOTION to approve the monthly reports made by Councilperson Dudley and Seconded by Councilperson Dudley.

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Kingsley**
 NAYS 0

BUSINESS TO DISCUSS

Senior Projects:

Ann Coulter president has a few projects they would like down at the Senior Center.

-They would like to have the carpets cleaned. She has an estimate for \$450.00.

-There is an old exhaust fan on the wall they would like removed.

-Would like permission for her and some volunteers to paint the interior of the Senior Center.

MOTION made to allow the Senior's Citizen's group to schedule to have the carpet cleaned for \$450.00 and have it billed to the Town of Whitehall made by Supervisor Rozell and Seconded by Councilperson Hollister.

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS

MOTION to allow the Senior's Group to paint the interior of the Senior Center once they have all the proper insurance paperwork completed and have a representative from MacLeod's look at the space to determine what supplies are needed to complete the project and bill it to the Town of Whitehall made by Supervisor Rozell and Seconded by Councilperson Hollister.

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

MOTION to allow the Girls Scouts to use the amphitheater for their bridging ceremony on 8/25/2023 made by Councilperson Safka and Seconded by Councilperson Hollister.

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

MOTION to pay the bill from Peckham's for road material when the Town receives it in order to complete the paperwork for the CHIPS deadline of August 11, 2023 made by Supervisor Rozell and Seconded by Councilperson Hollister.

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

ABSTRACT #7 OF 2023

General Fund V/#1-24 \$ 9,415.77
Highway Fund V/#1-9 \$ 9,839.12

MOTION to approve the monthly abstract #7 of 2023 made by Councilperson Hollister and Seconded by Councilperson Safka.

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

MOTION to go into Executive Session for litigation at 7:45 made by Councilperson Hollister and Seconded by Councilperson Hollister

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

MOTION to come out of Executive Session at 8:25 with no action taken and to adjourned the monthly Town Board meeting made by Councilperson Hollister and Seconded by Councilperson Safka.

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

Adjourned
Respectfully Submitted

Patti Gordon
Town Clerk

