

**TOWN OF WHITEHALL
REGULAR MEETING
57 SKENESBOROUGH DRIVE
WHITEHALL, NY 12887
7:00PM**

JUNE 15, 2022

BOARD MEMBERS PRESENT: John Rozell, Supervisor
David Hollister, Councilperson
Christopher Dudley, Councilperson
Stephanie Safka, Councilperson
Timothy Kingsley, Councilperson

OTHERS PRESENT: Patti Gordon, Town Clerk; Louis Pratt, Highway Superintendent; Martin Rocque, Compliance Officer; Erika Seller-Ryan, Town Attorney; Caton Deuso, Whitehall Times

Supervisor Rozell called the regular Town Board meeting to order at 7:00pm with the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS: None

Motion to approve the monthly minutes from the May 18, 2022 regular Town Board meeting made by Councilperson Hollister and Seconded by Councilperson Safka.

ADOPTED **AYES** 5 **Rozell, Hollister, Dudley, Safka, Kingsley**
 NAYS 0

Town Heritage Report by Carol Greenough – No Report

Town Recreation Report by Genevieve Hollis – No Report

Dog Control Report by Kathy Hall – No written report

- Town Clerk spoke with Kathy Hall and she reported she had been very busy and had made several trips up to Whitehall within the last month.

Town Compliance Report by Martin Rocque – Nothing to report at this time. Will be reissuing a summons on the Route 4 property. Supervisor Rozell stated that was approved at the April meeting.

Town Clerk Report by Patti Gordon – Written

Town Assessors Report by Roberta Stone – Written

Town Supervisors Report by John Rozell – Verbal

-Supervisor Rozell stated that on Saturday morning while driving around the community that both golf courses were full, the recreation field for the Elk's was full, Skenesborough Park was full as well as the boat launch; it was a pleasure to see.

- Supervisor Rozell had a meeting the Mr. Mowatt, the new head of the Historical Society. Museum was scheduled to have the clean up of the Museum at the end of June but moved it up to June 4, 2022 so that the Museum would be open for the Whitehall Festival on the 11th.

-The Museum was open for the Festival free of charge. Mr. Mowatt said that they made more money in donations than they would have if they charged admission.

- June 10th, they had 37 4th graders and a new Volunteer from William and Mary College, Soren Erickson who helped with the tour of the Museum.

- Gary Hart is working to see if they can get some Federal money to preserve the boat in the park (USS Ticonderoga).
- Historical Society has a meeting every second Tuesday of the month. They are looking for new members, the membership fee is ten dollars. You must be a member before you can volunteer at the Museum. They will train new members on how to guide people through the museum.
- Supervisor Rozell discussed ongoing projects with the Museum such as having the gutters replaced, the hedges near the fuel tank are blocking the writing "Skenesborough Museum" and we will be trimming them down.
- The park was cleaned up for the Festival as well as the painting of picnic tables and railings. They also repaired the loose or broken stones on the steps and cleared the hills on each side of the steps into the pavilion. Supervisor Rozell asked who was the individual who has been planting the flowers around Town and in the park because he would like to thank her on behalf of the Town Board. Whitehall Times reporter Caton Deuso said her name is Denise Rodriguez and that she is currently in the process of interviewing her for her volunteer work she has done.
- The social media aspect of the Museum is being over seen by Sally Raino and the Museum also has a video on U Tube under Skenesborough Museum which has been there for several years.
- Councilperson Safka would like to still have a meeting with the Historical Director/Society over the contract before the December deadline to discuss what the Town would like to see from the Museum because they do receive tax dollars from the Town and the Town should have some input on how many days they are open. Supervisor Rozell stated that he believes after his meeting with Mr. Mowatt that the Museum will be open the same days that the Skene Manor is open which will be Fridays, Saturdays, and Sundays. Supervisor Rozell will invite Mr. Mowatt to next month's board meeting to discuss the matter further.
- The town has saved just under \$500.00 in our electric bills in the last month. After doing research and changing suppliers as well as going with the solar company Solar on Earth a couple months ago, which gives us a credit back on our bill it has made a significant difference. This is the same solar company the Village just went with as well.
- Our mowing contract with Washington County has been revised. The Town was getting \$269.50 per centerline mile and that has been raised up to \$351.00 a centerline mile which brings the contract from \$7,280.00 to \$9,484.20.

Budget Officers Report and Transfers by Joel Carpenter

Resolution #36 Budget Transfer

Motion to approve Resolution #36 budget transfer made by Councilperson Hollister and Seconded by Councilperson Safka.

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

Town Planning Board Report by Gregg Chappell – Written

Town Highway Report by Louis D. Pratt II -Written and verbal

- Fire extinguisher annual inspections are in process.
- Culverts are in after two months.
- The 284 agreement has been adjusted. The POP program was raised \$19,000.00. We will be getting a total of \$165,000.00 for C.H.I.P.S. The 284 agreement needs to be amended from \$214,763.00 to \$259,490.30.

Motion to approve the revised version of the 284 Agreement from \$214,763.00 to \$259,490.30 made by Councilperson Hollister and Seconded by Councilperson Dudley.

ADOPTED **AYES** **5 Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

-I met with Ken Martin the engineer for the garage roof project. We went over the proposal for errors, dates, etc. It was also sent the Town attorney for review. It is all set and ready to go out to bid for July 20, 2022 for bid openings only at 7:30pm. Bids must be received by 4:00PM on the day of the meeting. All bids will go to Ken for review and he will recommend what one we should go with. It will need to be advertised in the Whitehall because it is the Town's designated newspaper but Superintendent Pratt would also like it to be in the Post Star and the Rutland Herald. Ken Martin will also put it on two different websites. Once we get the bids to Mr. Martin, it should only take a couple days for him to review them. We can wait until August to accept them or have a special meeting before the regular meeting.

Motion to proceed with the bid process for the Highway Garage re-roof project made by Supervisor Rozell and Seconded by Councilperson Hollister

ADOPTED **AYES** **5** **Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

Supervisor Rozell wanted to Thank the Chamber Commerce and Festival Committee for all the work they did for the Festival.

Motion to approve the monthly reports made by Councilperson Dudley and Seconded by Councilperson Hollister.

ADOPTED **AYES** **5** **Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

BUSINESS TO DISCUSS:

Food for election workers for June 28th, 2022 election

Motion to buy the election workers food for the June 28th, 2022 election made by Supervisor Rozell and Seconded by Councilperson Dudley.

ADOPTED **AYES** **5** **Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

Park requests:

John Lavin/Erin Runstein on June 18, 2022

Misty LaRose on July 16, 2022

Motion made to approve both park requests made by Councilperson Dudley and Seconded by Councilperson Hollister.

ADOPTED **AYES** **5** **Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

Park donations May thru June 15, 2022 total \$62.00.

Abstract #6 of 2022

General Fund V/#1-22 \$ 4,579.52
Highway Fund V/#1-10 \$16,823.10

Motion to approve the monthly vouchers Abstract#6 of 2022 made by Councilperson Hollister and Seconded by Supervisor Rozell.

ADOPTED **AYES** **5** **Rozell, Hollister, Dudley, Safka, Kingsley**
NAYS **0**

Motion made to go into executive session for personnel reasons at 7:45 made by Councilperson Hollister and Seconded by Supervisor Rozell.

ADOPTED **AYES** **5** **Rozell, Hollister, Dudley, Safka, Kingsley**
 NAYS **0**

Motion to come out of executive session at 8:03 with no decisions, motions, or votes made, made by Supervisor Rozell and Seconded by Councilperson Dudley.

Motion to adjourn the Town Board meeting at 8:04pm made by Councilperson Hollister and Seconded by Councilperson Safka.

ADOPTED **AYES** **5** **Rozell, Hollister, Dudley, Safka, Kingsley**
 NAYS **0**

Adjourned
Respectfully Submitted

Patti Gordon
Town Clerk