**TOWN OF WHITEHALL**

**PUBLIC HEARING OF LOCAL LAW #3 @7:00pm**

**REGULAR MEETING TO FOLLOW**

**57 SKENESBOROUGH DRIVE**

**August 21, 2019**

 **BOARD MEMBERS PRESENT:** John Rozell-Supervisor

 David Hollister-Councilperson

Christopher Dudley Sr.-Councilperson

Stephanie Safka-Councilperson

 Timothy Kingsley-Councilperson

**OTHERS PRESENT:** Town Clerk, Patti Gordon; Town Attorney, Erika Sellar-Ryan; Highway Superintendent, Louis D. Pratt II.; Compliance Officer, Martin Rocque; Whitehall Times Reporter, Matt Saari; Phil Smith, Mayor; Pat Norton; Dave Pomainville, Pres. WFD; Everette Mattison, Vickie Mattison, Rachel McNamara, Adam Bixby, Tom Trepanier.

**Call to Order at 7pm**

Supervisor led the meeting with Pledge to the Flag.

Notices of Public Hearing were posted in the Whitehall Times on August 14, 2019 as well as the Town Clerk signboard.

Supervisor opened the Public Hearing at 7:05 on Local Law #3 of 2019 “Nuisance Properties.

Supervisor asked three times for any public comments. No public comments were made for or against the local law and public hearing was closed at 7:06 PM on Local Law # 3 0f 2019 “Nuisance Properties”.

Supervisor opened the regular meeting to consider passing Local Law #3 of 2019.

Supervisor Rozell asked for a motion on Local Law #3 of 2019 Nuisance Properties:

**Discussion**: Councilperson Dudley inquired if anyone would be exempt for the law and attorney Seller-Ryan said no. Supervisor Rozell stated he had three different people approach him and tell him they are in favor of the law and no one came to him against it.

**Motion** to approve Local Law # 3 of 2019 “Nuisance Properties” with no changes and to table it to be signed on the September 18th Board Meeting, until such time, a resolution can be drawn up made by Councilperson Kingsley and seconded by Councilperson Hollister.

**ADOPTED** **AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NAYS 0**

Dave Pomainville, current President of the Whitehall Volunteer Fire Department addressed the board concerning the need to establish a fire district in the Town of Whitehall. He feels in the next 4-5 years the there will not be any funds left due to the fact of the rising prices of equipment. He also stated that the concerns about the Fire District, he feels are not necessary. It will be an elected position not appointed, so the board will not be “stacked” with members of the Fire Department and insurance rates will be not change. Councilperson Hollister asked if the Fire Department could provide a list of inventory and projected purchases for the future. Supervisor Rozell asked Mayor Smith and Pres. Pomainville if they would be willing to sit down with a representative for the Fire Company and have a special meeting to go over the details pertaining to establishing a Fire District. Everyone was in agreement. Mr. Pomainville will get in contact with the representative to see when he would be available to do so.

**Motion** to schedule a Joint Special Meeting with the Town, Village, Fire Department and their’ representative to discuss “establishing a Fire District” made by Councilperson Hollister and seconded by Councilperson Safka.

**ADOPTED**  **AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NYAS 0**

**Motion** to approve minutes from July 17, 2019 meeting made by Councilperson Hollister and seconded by Councilperson Kingsley.

**ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NAYS 0**

**Heritage Report**- No report by Carol Greenough

The County Code Enforcement Officer Steve Smith went through the Museum and reported that there needs to be two more extinguishers installed in the museum and some exit lights are out and need to be replaced. The Town Board agreed that the Town owns the building and will be responsible for the purchase and installation of the Fire Extinguishers. Also, Highway Superintendent Pratt said they will add the Museum on to the yearly fire inspection list for the future.

**Rec. Report** – Written report by Julie Eagan

-Would like to hire Anndromeda Smith as a permanent part-time employee. She is currently funded through the County from LEAP. She will be replacing Jason Ashline who will be joining the Army.

- Also, Rec Leader Eagan would like the Boards’ approval to close on Sundays. There has been an average of only three visitors on Sunday for the last three months. Supervisor Rozell asked if anyone else on the Board suggests they stay open. Supervisor Rozell stated that she had the Boards approval to go ahead and close on Sundays.

-Glens Falls Hospital would like the Town of Whitehall to sign a Memorandum of Understanding between Health Promotion Center of Glens Falls Hospital Creating Healthy Schools and Communities (CH&C) and The Whitehall Rec Center so we will be eligible to apply for the grant to get the new water cooler stations.

-Community Food Bank that provide free mobile farmers market. They are looking for a location in the Northern part of the county where they can drop off fresh fruits and vegetables. They will provide whatever we need in order to do such as freezers or refrigerators, we just need to make it accessible for people to come and get. This falls under the umbrella of the Health Promotion Center. Supervisor Rozell asked if they work with the food pantry currently. They do work with the food pantry but at this time someone needs to go pick it up and they are willing to deliver as long as there is a place to deliver too. Pat Norton stated at this time the Whitehall Food Pantry does not have any more room, they have three freezer and two refrigerators since they had to down size when they moved out of the Methodist Church. Supervisor Rozell asked if we could work something out in the future for more space would the food panty be interested? Pat Norton stated they would possibly be interested.

**Motion** to sign the Memorandum of Understanding Between Health Promotion Center of Glens Falls Hospital Creating Healthy School and Communities (CH&C) and The Whitehall REC Center made by Councilperson Safka and seconded by Councilperson Dudley.

**ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NAYS 0**

**Motion** to hire Anndromeda Smith as part-time Rec Attendant at $11.10 and hour made by Councilperson Kingsley and Councilperson Hollister.

**ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NAYS 0**

**Dog Control Report-** Written report by Nancy Quell

In May Nancy charged someone for boarding, a rabies vaccination and a dog license. First of all, Nancy cannot sell a dog license, she does not have the authority to do that, nor can she charge for one. I have requested a copy of the rabies certificate four times to no avail. She has corrected her monthly statement but has not submitted the certificate. In the meantime, the money is still in my desk uncashed because I cannot deposit it until I sell the dog license. Attorney Seller-Ryan advised sending Nancy Quell an official letter requesting the necessary documents.

**Compliance Officer Report –** byMartin Roque

Nothing to Report at this time.

**Town Clerk Report –** written by Patti Gordon

**Town Assessor Report-** no report by Bruce Caza

Resolution #45 for reappointment of Town Assessor beginning 10/01/2019-9/30/2025.

**Motion** to reappoint Bruce Caza as Sole Assessor for the Town of Whitehall for the period of 10/01/2019-9/30-2025 with an annual salary of $24,000.00 per year and an additional $10,000 per year budgeted for an Assessor’s Clerk Position made by Councilperson Hollister and seconded by Councilperson Safka.

Resolutions will be filed in the minutes, website and in the Resolution Book.

**ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NAYS 0**

**Town Supervisor Report-** Written report by John Rozell

-Donations from pavilion and dock for July was a total of $149.22 and from August 1st thru the 20th is a total of $73.00.

**Budget Officer Report & Transfers–** by Joel Carpenter

NYCLASS has gone down to 2.1%

**Town Planning Board Report-** written report submitted by Gregg Chappell

**Town Highway Report-** written report by Louie Pratt

-Chips money has been sent in, so the Town should be getting reimbursed in September for that and we will be able to deposit it back in our bank account.

-There will be a need to transfer money, next month, for the Repair Budget and Salt Budget.

-Ken Martin an Engineer came and looked at the roof on August 13th, he will be coming back to engineer the roof on the Town Garage so we will have to plan/recommendation when we are ready to put it out for bid to have it done.

**Motion** to approve monthly reports made by Councilperson Hollister and seconded by Councilperson Safka.

**ADOPTED** **AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NAYS 0**

Written reports will be filed with the minutes**.**

**Other Business:**

-Park approval for Rochelle Currier for a Birthday Party with bounce house in September.

-Park approval for AA picnic on 9/15/2019.

-Park approval for Sasquatch Festival on 9/28/2019

**Motion** to approve park usage for all three requests with the exception that if a bounce house is used it has to have an attendant and certificate of liability insurance made by Councilperson Hollister and seconded by Councilperson Dudley.

**ADOPTED AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NAYS 0**

**ABSTRACT # 8 OF 2019** General Fund V# 19-8 1/29 $11,223.87 Highway Fund V# 19-8 1/14 $76,199.93

**Motion** made to approve the monthly vouchers made by Councilperson Hollister and seconded by Councilperson Safka.

**ADOPTED** **AYES 5 Rozell, Hollister, Dudley, Safka, Kingsley**

 **NAYS 0**

Written reports will be filed with the minutes.

**Execution Session**

**Motion** to adjourn August 21 2019 Town Board Meeting made by Councilperson Hollister and seconded by Councilperson Kingsley.

**ADOPTED**

**Adjourned**

**Respectfully Submitted**

**Patti Gordon**

**Town Clerk**