

TOWN OF WHITEHALL

57 Skenesborough Drive, Whitehall, NY 12887

(518) – 499-1535

APPLICATION FOR SIGN PERMIT

(TOWN OF WHITEHALL LOCAL LAW # 2 of 2019)

Fee to be set by Town Board by Resolution from time to time

1. Applicant Information:

Name of Applicant: _____

Address of Applicant: _____

Telephone Numbers: Business () _____ Other: _____

2. Property Owner's Information:

Name of Property Owner: _____

Address of Property Owner: _____

Telephone Numbers: Business :() _____ Other: _____

3. Sign Site Information:

a. Site address: _____

b. Agricultural District: Yes _____ No _____

c. Residential District: Yes _____ No _____

d. Commercial District: Yes _____ No _____

e. Industrial District: Yes _____ No _____

4. Sign Size Information:

a. Square feet of sign: _____

b. Height of sign: _____

c. Distance of nearest off premise sign: _____

d. Distance of nearest lot line: _____

e. Distance of nearest utility pole: _____

f. _____

5. Sign Type (Check all applicable types):

Business Sign: _____ Advertising Sign: _____ Flashing Sign: _____ Illuminated Sign: _____

Personal Sign: _____ Back -to- back Sign: _____ Directional Sign: _____ double faced Sign: _____

Freestanding Sign: ____ Multiple faced Sign: ____ Official Sign: ____ Real Estate Sign: ____

Roof Mounted Sign: ____ V type Sign: ____ Wall Sign: ____ Off-premise Sign: ____

On-premise Sign: ____ Other Sign: ____

6. Items and Documentation to be attached with application:

- a. Copy of deed to real property where sign is to be located;
- b. A detailed drawing or blueprint showing a description of the construction details of the sign and showing the lettering and/or pictorial matter composing the sign or picture;
- c. Position of lighting or other extraneous devices; a location plan showing the position of the sign on any building or land; and its position in relation to nearby building or structures and to any private or public street or highway by feet and inches.
- d. Copy of written consent of the owner of the building, structure or land to which or on which the sign is to be erected, in the event the applicant is not the owner thereof.

I, _____ am the Applicant or duly authorized representative of the Applicant of the above sign permit, all of the information provided herein is true to the best of my knowledge; I further understand that I have a continuing duty to provide any change in this information to the Town of Whitehall in the event I become aware of the inaccuracy of any of this information or should any of this information change during the approval process.

Applicant

Real Property Owner

Approval of Compliance Officer

Date _____

Fees adopted by the Town Board by Resolution at the March 20, 2019 as follows:

Signs under 25 square feet shall be \$75.00

Signs over 25 square feet shall be \$150.00