

**TOWN OF WHITEHALL**  
**REGULAR MEETING @7PM**  
**57 SKENESBOROUGH DRIVE**

**NOVEMBER 21, 2018**

**BOARD MEMBERS PRESENT:** John Rozell - Supervisor  
Christopher Dudley Sr. - Councilperson  
Stephanie Safka - Councilperson  
Timothy Kingsley - Councilperson

**ABSENT:** David Hollister-Councilperson

**OTHERS PRESENT:** Town Clerk, Julie Millett; Town Highway Superintendent, Louis D. Pratt II; Whitehall Times Reporter, Matt Saari; Heritage Director, Carol Greenough; Compliance Officer, Martin Rocque, John Millett Jr. and Mary Ward.

Meeting called to order by Supervisor John Rozell with Pledge to Flag at 7PM.

**Public Comments**

Mary Ward spoke on the bike trail coming through and handed out the Feasibility Study and thanked the Board for their support in all of it. Supervisor will give one to the Town Assessor. The County received a big grant to cover the design study. Would like a trailhead in the park that would have a place to store bikes. Supervisor handed out a picture of where it will be located in the park.

Supervisor would like a motion of support to continue with the bike trail.

Councilperson Kingsley had concerns on parking now near the park. Supervisor thinks it will be ok.

**Motion** of support to continue with the trailhead made by Councilperson Kingsley and seconded by Councilperson Safka.

**ADOPTED**                   **AYES 4 Rozell, Dudley, Safka, Kingsley**  
   **NAYS 0**

**Motion** to approve minutes from October 17, 2018 meeting made by Councilperson Safka and seconded by Councilperson Dudley.

**ADOPTED**                   **AYES 4 Rozell, Dudley, Safka, Kingsley**  
   **NAYS 0**

**Heritage Report**- written report Carol Greenough

-She has typed up a Resolution to secure the \$5,000 given to the Historical Society that was approved in the 2019 budget. She stated that there are many repairs that still need to be done at the museum and would like the Board to consider contributing at least the \$5,000 each year for additional expenses. Supervisor had the guy take pictures of the gutters at the museum when he came to look at the highway roof. Board members would like to table it until the next

board meeting and have Carol bring back some estimates on repairs to know what they are dealing with and any board member is welcome to go in and look at the museum ceiling.

**Motion** to table resolution made by Councilperson Kingsley and seconded by Councilperson Dudley.

**ADOPTED**                      **AYES 4 Rozell, Dudley, Safka, Kingsley**

**NAYS 0**

**Rec. Report** – No report by Julie Eagan

-Complaints by Seniors that their side of the building is not being cleaned.

-Refrigerator has been donated by David Hollister.

-AED expired batteries have been replaced by the EMS. Expired batteries in the meeting room and court room AED machines have also been replaced. Town clerk asked who would like to be on the committee to keep track of the batteries to make sure they don't expire in the future? No response by the Board. Supervisor has also had complaints of employees bringing their boyfriends to work with them.

**Dog Control Report**- no report by Nancy Quell

**Compliance Officer Report**- verbal report by Martin Rocque

Mobile home going in on Carvers Falls Road without a permit. He has been to property a couple of times and no one around. He is asking the Board for direction. He will bring it to the Planning Board's attention next week. Town clerk believes it is the Town Board, not the Planning Board's decision on a mobile home. Martin gave the owner information to Supervisor along with a copy of the mobile home law for him to give to the attorney for review. Martin feels that the Town really needs a Code Enforcement and pay someone more money to do the job. Councilperson Safka feels the County Code Enforcement Dept. should be more involved in these situations since they would have to file a mobile home permit with the County also. Louie feels that the Supervisor should be getting after the County Code Enforcement to do their job.

**Town Clerk Report** -written report by Julie Millett

Written report is always available 3 weeks before the board meeting if anyone would like to review.

**Town Assessor Report**- no report by Bruce Caza

**Town Supervisors Report** – written report by John Rozell

-Orkin service is costing over \$125 a month and really not doing too much. Would the Board like to cancel this service?

**Motion** to give 60- day notice of cancellation according to the Orkin Contract made by Councilperson Dudley and seconded by Councilperson Safka.

**ADOPTED**                      **AYES 4 Rozell, Dudley, Safka, Kingsley**

**NAYS 0**

-Supervisor stated that Councilperson Hollister is going to be working with the highway union rep. on writing something up on retirees' health insurance.

-Something wrong with the computer at pavilion where we can't see the pictures from the cameras so he needs someone to work on that.

-Met with Janet Kennedy and she will be submitting invoices for what she has spent under the grant. The Town will reimburse her and then the Town can submit invoices to be reimbursed by the grant.

-Pavilion needs to be closed for the season. Louie stated that each year it is closed when the canal closes. Supervisor will tell Keith to close as of 11/23/18.

**Budget Officer Report**– written report by Joel Carpenter

**Resolution # 46 Budget Transfer by Joel Carpenter**

**Motion** move money from A1990.4 of \$300 to cover A1110.4 additional expenses made by Councilperson Safka and seconded by Councilperson Dudley.

**ADOPTED**                    **AYES 4 Rozell, Dudley, Safka, Kingsley**  
**NAYS 0**

Resolution will be filed with the minutes and in the Resolution Book.

**Planning Board Report-** written report by Gregg Chappell

**Highway Report-** verbal report by Louis Pratt

-Monthly highway reports on the table for review.

-Docks have been pulled and water lines blown out in the park, faucets in park need to be fixed next spring.

-Dresden started using that brine on the roads. They are getting grants to help. Supervisor stated that studies show sticks to vehicles and causes corrosion a lot quicker than regular salt.

**Motion** to approve monthly reports made by Councilperson Safka and seconded by Councilperson Kingsley.

**ADOPTED**                    **AYES 4 Rozell, Dudley, Safka, Kingsley**  
**NAYS 0**

-Received \$16,100 for reimbursement for Rec. fence through the grant.

-Part-time cleaner approved last month never worked so the Board needs to approve someone else.

**Motion** to approve Keith Pratt for part-time cleaner at Municipal Building at \$10.60/hr. not to exceed two hours a week made by Councilperson Kingsley and seconded by Councilperson Dudley.

**ADOPTED**                    **AYES 4 Rozell, Dudley, Safka, Kingsley**  
**NAYS 0**

Louie would like to discuss the work permit that the attorney typed up. He doesn't like it and would like the Board to look at what the County has set up for their work permit. That is all Whitehall needs is something like the County has in place. Louie just wants to know when a driveway goes in somewhere. Louie handed the example out to the Board to review and hopefully we can do a local law according to what the County has on file.

Louie just wants something in place in case Spectrum comes in again, he will be notified.

**Motion** to table the work permit made by Councilperson Kingsley and seconded by Councilperson Dudley.

**ADOPTED**                    **AYES 4 Rozell, Dudley, Safka, Kingsley**  
**NAYS 0**

<b><u>ABSTRACT # 11</u></b> of 2018	General Fund V#18-11/ 1-25	\$	8,972.08
	Highway FundV#18-11/1-12	\$	23,678.96

**Motion** made to approve the monthly vouchers by Councilperson Safka and seconded by Councilperson Dudley.

**ADOPTED**                    **AYES 4 Rozell, Dudley, Safka, Kingsley**  
**NAYS 0**

Councilperson Kingsley asked about the PILOTS again on the solar projects. Supervisor has asked the attorney and she is still working on it.

Supervisor handed out new info on Sexual Harassment Policy from NYMIR on what towns should be following. Every employee is supposed to attend these workshops. Louie thinks someone from the Town can do this instead of the County doing the presentation.

Supervisor wanted to mention that NYCLASS, a short-term, highly liquid investment fund designed specifically for the public-sector. Washington County has invested funds with the service at 2% interest. Joel Carpenter, our budget officer is looking into it for the town.

**Motion** to adjourn meeting at 8:20 PM made by Councilperson Kingsley and seconded by Councilperson Dudley.

**ADOPTED**                    **AYES 4 Rozell, Dudley, Safka, Kingsley**  
**NAYS 0**

**Adjourned**  
**Respectfully submitted,**

**Julie Millett**  
**Town Clerk**