

**TOWN OF WHITEHALL
SPECIAL BOARD MEETING
57 SKENESBOROUGH DRIVE
WHITEHALL, NY 12887
6:00PM**

JULY 28, 2022

BOARD MEMBERS PRESENT: John Rozell, Supervisor
Christopher Dudley, Councilperson
Stephanie Safka, Councilperson
Timothy Kingsley, Councilperson

ABSENT: David Hollister, Councilperson

OTHERS PRESENT: Patti Gordon, Town Clerk; Louis Pratt II, Highway Superintendent

Supervisor Rozell called the Special Town Board Meeting to order at 6:00pm with the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS: None

Supervisor Rozell stated that the main purpose for the meeting is to accept a bid for the roof on the Town Highway Garage.

Supervisor Rozell read a letter from K. A. Martin Engineers, PLLC. The letter stated that Mid State Industries were the low bidder on the Town of Whitehall Highway Garage Re-Roof Project with a bid of \$196,000. The bid was broken down into material at \$128,000.00 and labor and equipment at \$68,000.00. Mr. Martin also contacted references with several other customers and had positive responses from all of them. The Project Manager, Carl Veglia, stated that Mid State Industries Ltd. is very confident with bid. Based on the information K.A. Martin Engineers received, K.A. recommends the contract be awarded to Mid State Industries Ltd. The above mention letter will be included with the minutes.

Supervisor asked the Town Board if there were any questions.

-Councilperson Safka asked why there was such a big difference between the bids. Highway Superintendent Louis Pratt explained that one of the bidders made an error in their bid. The highest bidder doubled their labor.

-Supervisor Rozell asked if K.A. Engineers would be supervising the project, Highway Superintendent said that yes K.A. Engineering would be doing the inspections.

-Supervisor Rozell also asked when would the start day be and how long would is the bid good for? Highway Superintendent Pratt said we need to consult with K.A. Martin Engineers but believes they can not start until all materials are received and should have 45 days to complete the job once they begin.

-Supervisor Rozell asked if there were any riders in the fine print, again Highway Superintendent Pratt said we need to ask K.A. Engineers but does not believe there are any at this point. Supervisor Rozell again would like to like clarify the actual bid. He explained that once a bid is put out there is normally a specific time frame to accept or deny a bid and as long as it is done in that time frame the bid should not change. Supervisor Rozell would also like the record to reflect that Mid State Industries Ltd. Bid this job knowing what the price of material currently are. Highway Superintendent Pratt also stated that the bid

reflects this year's prevailing wage so even if they do not get to it until 2023 they would have to absorb the difference.

-Supervisor Rozell asked what responsibilities does K.A. Martin Engineering have in the process. Highway Superintendent Pratt stated it is to make sure they are doing the job right and the right materials are being used and if not, he has the power to stop the project.

CORRECTION: The work must be completed within 55 calendar days of all materials being received by the contractor not 45 days which was stated earlier. The bid itself will remain subject to acceptance for 45 days after the bid opening.

-Supervisor Rozell asked if the Town was responsible for removing the chimneys and patching the existing holes and Highway Superintendent said that is correct. They will be mowing the furnace themselves and installing the new piping for the chimney.

-Councilperson Dudley asked how the Town was going to be paying for the project. Supervisor Rozell stated that the Town is now able to use the ARPA money without restrictions because the Town is under a ten million dollar budget. We received approximately \$70,000 last summer and another \$70,000 this summer. We have used \$5,000.00 for the engineer so there is approximately \$135,000 left not including the interest accumulated from NYCLASS and the rest will come out of our fund balance. The Town will have an additional \$70,000 coming back in next year from the Highway for the truck. Supervisor Rozell will with meet the Budget Officer and will have more accurate figures for the next Town Board meeting.

Motion to accept the Mid State Industries Ltd bid of \$196,000.00 for the Town of Whitehall Highway Garage Re-Roof Project made by Supervisor Rozell and Seconded by Councilperson Dudley.

ADOPTED BY ROLL CALL VOTE:

Supervisor Rozell, AYE
Councilperson Dudley, AYE
Councilperson Kingsley, AYE
Councilperson Safka, AYE
Councilperson Hollister, ABSENT

Motion for Kari Hurlburt to use the Recreation Center for a birthday party on 8/14/2022 once the proper paperwork is completed including deposit made by Councilperson Safka and Seconded by Councilperson Dudley.

ADOPTED **AYES** **4** **Rozell, Dudley, Safka, Kingsley**
NAYS **0**

Supervisor Rozell informed the Board that the Town received an application for Recreation Leader. Highway Superintendent Louis Pratt informed the board that black top went up an additional \$30.00 a ton from last year.

Motion to adjourn the Town board meeting at 6:35 made by Supervisor Rozell and Seconded by Councilperson Dudley.

ADOPTED **AYES** **4** **Rozell, Dudley, Safka, Kingsley**
NAYS **0**

Respectfully Submitted
Patti Gordon
Town Clerk

