

PRESENT: Deputy Mayor Teresa Austin; Trustees LaChapelle, Watson and Chaplin; Chief Ernest Bassett; Sgt. Richard LaChapelle; Katie Paddock; Frank Hunt; Attorney Erika Sellar Ryan; Matt Saari; James Allen; Thomas Pandori; Richelle Currier; Eva Lane; Nancy Gould; Dick Gould; Brian Brooks; Karen Paddock; John Paddock; Michelle Holman; Mary Paddock; Kathy Varney; Bryan Brooks

Deputy Mayor Austin read a letter from the Whitehall Volunteer Fire Company commending Police Officer Katie Paddock for her quick action when responding to a call for an unresponsive female child. It was stated that with Officer Paddock's quick action the child's life was saved. Thomas Pandori, the father of the child that was saved, thanked Officer Paddock and feels that his child would not be alive without her assistance. Deputy Mayor Austin presented Officer Paddock with flowers. Sgt. LaChapelle presented Officer Paddock with a pin representing the saving of a life. Officer Paddock was given a standing ovation for her actions.

Brian Brooks from the Whitehall Volunteer Fire Company presented a letter regarding investigating the creation of a joint fire district between the Village and Town. There would be no cost to the Village for this. A separate board would oversee the fire district whose only function would be to govern the fire district. Mr. Brooks stated that \$15,000.00 would be needed to hire an attorney to establish and set up the joint fire district and this money would come out of the fire district budget.

Kathy Varney gave an update on the complete street transformation day. She stated that Williams Street and South Williams Street will be transformed and the materials will be shipped to the Village's Dept. of Public Works garage.

Eva Lane has a complaint regarding her water bill. She feels that she is being charged too much for the little amount of water that she uses. She wants the Board to give her a lower rate on her water bill. Trustee Chaplin stated that we cannot change the water rate for just one person. He also stated that Mrs. Lane could drill a well as she does not live in the Village.

James Allen of Allen Forestry reported that he would like to have a bid in late spring for timber harvesting at the Pine Lake property. A winter harvest isn't possible because there is no frost in the ground and this would cause more damage. He feels that strong markets for timber are coming this spring.

Motion made by Trustee Watson, seconded by Trustee Chaplin to approve the minutes of the January 16th meeting, all voting in favor, CARRIED

LETTERS: NYS Dept. of Health sent a letter that a required report was missing from October, 2017 for the Water Treatment plant. A Notice of Violation was received from the NYS Dept. of Health for missing laboratory results for the Water Treatment Plant. Mary LaRocca submitted a letter asking for the expected completion date of the construction being done on Park Avenue and if sidewalk replacement would be part of this construction. Sandri Energy sent a request to have an adjustment to the sewer portion of the Water/Sewer bill due to a leak from frozen pipes. The water ran out of the building and not through the sewer system. Charter Communications sent correspondence with remittance of \$7,144.00 for franchise fees. Champ's Corner Pub & Grill Inc. submitted a 30 day notification of applying for a liquor license. NYS Dept. of Health sent notification of the monitoring requirements for 2018 for the Water Treatment Plant. NYS Dept. of Environmental Conservation submitted a reminder that the Annual Certification form for the Planning and Flow Management of the Wastewater Treatment Plant is due on March 28, 2018. Joshua Mansmith submitted a letter confirming his interest in a laborer position with the Village. Motion made by Trustee LaChapelle, seconded by Trustee Chaplin to accept the correspondence and to place it on file, all voting in favor, CARRIED

Motion made by Trustee Chaplin, seconded by Trustee Watson to adjust the sewer portion of the Water/Sewer bill for Sandri Energy to the minimum rate due to a water leak that ran out of the building and not into the sewer system, all voting in favor, CARRIED

BILLS: Motion made by Trustee Chaplin, seconded by Trustee Watson to approve the payment of the abstract covering claims #463-523 totaling \$275,334.07, all voting in favor, CARRIED

February 20, 2018 Regular Meeting Continued

REPORTS: Acting Justice submitted a report for January. A 2017 Annual Report was received from the Whitehall Volunteer Fire Company Inc. January report for the Water and Wastewater Treatment Plants was received. Motion made by Trustee LaChapelle, seconded by Trustee Watson to accept and file the reports, all voting in favor, CARRIED

Trustee Chaplin reported that the Dept. of Public Works have been working on storm clean up, water breaks and cold patching.

Deputy Mayor Austin has three proposals for new fencing for the Boardman Street Cemetery which she will present at the next meeting. She stated that Foreman Steven Brock would like to replace the sidewalk along Smith Street before the new fencing is installed.

Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to allow the Whitehall Volunteer Fire Company to provide a youth program call Explorer Post #48, all voting in favor, CARRIED

APPLICATIONS: Daimon McNamara, Nicholas Norton, Aaron Hutchins, Timothy Simmes, Jason Bromley, Donald Jones, Robert Williams, Gene Graham, John Thomas, Joshua Mansmith submitted applications for the position of laborer. Zachary Lavin and David Fitzpatrick submitted applications for the position of part-time laborer. Motion made by Trustee Watson, seconded by Trustee LaChapelle to accept the applications and to place them on file, all voting in favor, CARRIED

Motion made by Trustee Watson, seconded by Trustee Chaplin to approve the attached resolution authorizing Mayor Smith to sign all documents relating to Rural Development and the Sanitary Sewer Rehabilitation Project and authorize Deputy Mayor Austin to sign all documents in Mayor Smith's absence, all voting in favor, CARRIED

Motion made by Trustee Watson, seconded by Trustee LaChapelle to authorize Deputy Mayor Austin to sign the revised letter of conditions and all required documents for additional funding of \$321,600.00 in grant funds from Rural Development for requested cost overrun for the Sanitary Sewer Rehabilitation Project, all voting in favor, CARRIED

Arold Construction Co. requested Change Order #2 for a 75 day extension to their contract for the Sewer System Upgrades. It was decided to not approve the 75 day extension until Attorney Sellar Ryan can review the contract. Motion made by Trustee Chaplin, seconded by Trustee Watson to hold a special meeting on March 1, 2018 at 4:00PM to discuss the contract extension for Arold Construction Co., all voting in favor, CARRIED

Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to approve Change Order #2 for a 75 day extension of the contract with Kenyon Pipeline Inspection for the Sanitary Sewer Upgrades as Kenyon Pipeline Inspection cannot complete their work until Arold Construction Co. finishes the manhole installation, all voting in favor, CARRIED

Motion made by Trustee Watson, seconded by Trustee LaChapelle to approve payment of \$20,175.00 to Environmental Design Partnership for engineering services and payment of \$20,705.00 to Shelter Planning & Development Inc. for program administration for Sanitary Sewer Rehabilitation and to authorize Deputy Mayor Austin to sign the payment applications, all voting in favor, CARRIED

Trustee Chaplin presented rules for the recreational use of water supply water and land. He would like to open Pine Lake up to the public. Attorney Sellar Ryan will review this and suggested that Trustee Chaplin discuss this with the Village's insurance company regarding additional liability. Board members were asked to review this for the next meeting.

Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to hire Daimon McNamara and Nicholas Norton as full-time laborers and James Brooks as part-time laborer with the Department of Public Works contingent on passing the pre-employment drug screening, all voting in favor, CARRIED

February 20, 2018 Regular Meeting Continued

Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to convene into executive session to discuss specific personnel work history and possible litigation at 7:40PM, all voting in favor, CARRIED

Motion made by Trustee Watson, seconded by Trustee LaChapelle to adjourn executive session and to reconvene into regular session at 8:26PM, all voting in favor, CARRIED

Motion made by Trustee Watson, seconded by Trustee LaChapelle to reimburse the towing fees of \$267.50 to Peter Calabrese whose vehicle was towed because of a violation of the overnight parking ban but there were no signs reflecting the parking ban visible on Main Street, all voting in favor, CARRIED

Motion made by Trustee Chaplin, seconded by Trustee Watson to send a notice of offset for defective work to Arold Construction Co., all voting in favor, CARRIED

Trustee Chaplin would like to investigate the cost of getting ID badges for the Village Board members.

Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to adjourn the meeting at 8:37PM, all voting in favor, CARRIED

Stephanie A. LaChapelle
Clerk-Treasurer