

TOWN OF WHITEHALL
REGULAR MEETING @7PM
57 SKENESBOROUGH DRIVE

July 18, 2018

BOARD MEMBERS PRESENT: John Rozell – Supervisor
Christopher Dudley Sr.-Councilperson
Stephanie Safka – Councilperson
Timothy Kingsley-Councilperson

ABSENT: David Hollister-Councilperson

OTHERS PRESENT: Town Clerk, Julie Millett; Deputy Town Clerk, Patti Gordon; Highway Superintendent Louis D. Pratt II; Whitehall Times Reporter, Darren Marcy; Heritage Director, Carol Greenough; Rec. Leader Julie Eagan; Compliance Officer, Martin Rocque, George Armstrong and Corrina Aldrich.

Meeting opened by Supervisor John Rozell with Pledge to the Flag at 7 PM.

Prayer given by George Armstrong.

Corrina Aldrich from Washington County Soil and Water to discuss the grant that we are working on for the Highway property. This grant is to help the Town do some planning for the site so that they end up with a design that could be installed at a later date. It is a grant for \$3600 that would help the Town pay for a design for the run off storm water that is going into Mud Creek by the highway garage. The Champlain Watershed Improvement Coalition has funds to do implementation and planning. We solicited towns in the Champlain Watershed and the only planning application we received was from the Town of Whitehall. The County could do the work and the County engineer could put their stamp on it. The Town would reimburse the County for their time. The County would do a site survey and go back to the drawing board and make up a set of plans. The funding is from DEC for this grant. We would like to do it as a pilot project to show others how things could be done in other towns.

Board agreed that this was a good idea.

Motion to approve this memorandum made by Councilperson Kingsley and seconded by Councilperson Safka.

ADOPTED **AYES 4 Rozell, Dudley, Kingsley, Safka**
NAYS 0

Memorandum to be filed with the minutes.

George Armstrong would like to speak on the Sciota Cemetery. They are running out of money and next year the Town will have to take over the grounds by state law. Richard Buske will be coming to next month's meeting to speak on this. He is the Senior Accountant for the Division of Cemeteries for the State of New York.

Motion to approve minutes from June 20, 2018 meeting made by Councilperson Kingsley and seconded by Councilperson Dudley.

ADOPTED **AYES 4 Rozell, Dudley, Kingsley, Safka**
NAYS 0

Heritage Report- written report Carol Greenough

- Museum opened the last week of June. Has been very slow to start.
- Festival went well and had many compliments on it this year.

Rec. Report – written report by Julie Eagan

- Mobile Farmer’s Market will be coming on Fridays at 12:30 PM with free surplus produce for anyone that wants it.
- Grounds cleaned up after fireworks by Rec crew and volunteers from Grace Baptist Church.
- EOC workers are working out well and starting tomorrow we will take over mowing the grounds at the Rec. Center.
- John has spoken to Jim Austin on the repairs on the toilets on the Rec side and Senior side.

Dog Control Report- written report by Nancy Quell

Compliance Officer Report- verbal report by Martin Rocque
Visited property on State Route 4 on cleaning up. She has a lot of stuff and it looks to be an ongoing yard sale. I told her that the Town Board and Planning Board are concerned with the amount of stuff on the property. I will check on her again and report back to the Board.

Town Clerk Report -written report by Julie Millett

- Hunting licenses will be going on sale shortly for the new season.

Town Assessor Report- no report by Bruce Caza

Town Supervisors Report -written report by John Rozell

- Has an estimate from Frank Wade on the panel box for the fire garage. He will speak to Frank again and get back to the Board because he has questions on the estimate.
- Village is in the process of taking over the Flat Iron Building.
- Habitat for Humanity was discussed.

Budget Officer Report – written by Joel Carpenter

Planning Board Report- written report by Gregg Chappell

Highway Report- verbal report by Louie

- Submitted highway reports.
- CHIPS, paperwork has been sent in.
- Culvert project on Buckley Road, used the County’s big excavator.
- Big culvert on Hollister Road Extension. The County has inspected it. Can be well over a \$50,000 project. We are trying to get into this Bridge NY. Scott Tracy from the County Engineering Dept. was chosen to work on Region 3. He is going to sit down with Scott and see if they can come up and engineer that out for us on Hollister Road Extension and getting it stamped so next year we might be able to get the funding to do it.

Motion to accept all monthly reports by Councilperson Safka and seconded by Councilperson Dudley.

ADOPTED **AYES 4 Rozell, Dudley, Safka, Kingsley,**
NAYS 0

Supervisor presented the Town of Whitehall Demographic Report. He will leave a copy in the office if anyone wants to look it over. Board received a copy of report.

Use of the Park

Motion to approve use of the park by AA Group on September 16, 2018 by Councilperson Safka and seconded by Councilperson Dudley.

ADOPTED **AYES 4 Rozell, Dudley, Safka, Kingsley,**
NAYS 0

Summer hours for park maintenance

Last year it was twenty hours and an additional two hours for opening and closing the building. Hours increased when he started mowing the Rec. Center grounds. Now that he won't be mowing over there, hours should stay around 22 hours a week.

The deck needs to be stained at the park. Supervisor would like to get a good product at Home Depot. He will do some measurements and get some prices and park employees can do the work. Board thinks it is a good idea. It should last three years.

Brother Newell would like to store quite an expensive sound system from the Bridge Theater in the basement at the park. They said that anyone can use it for the park. Supervisor will contact the attorney to see if there is any liability concerns.

Motion to consult the attorney on this and whether we should have some type of Hold Harmless Agreement signed by them to store it made by Councilperson Safka and seconded by Councilperson Dudley.

ADOPTED **AYES 4 Rozell, Dudley, Safka, Kingsley,**
NAYS 0

ABSTRACT # 7 of 2018 General Fund V#18-7/1-25 \$ 5,113.47

Highway FundV#18-7/1- 12 \$ 10,292.38

Motion made to approve the monthly vouchers by Councilperson Safka and seconded by Councilperson Kingsley.

ADOPTED **AYES 4 Rozell, Dudley, Safka, Kingsley,**
NAYS 0

Motion to adjourn meeting made by Councilperson Kingsley and seconded by Councilperson Safka.

ADOPTED **AYE 4 Rozell, Dudley, Safka, Kingsley,**
NAYS 0

Adjourned @ 8:05 PM
Respectfully submitted,

Julie Millett
Town Clerk