

November 7, 2017 Regular Meeting 6:00PM

PRESENT: Mayor Smith; Trustees LaChapelle, Austin, Watson and Chaplin; Attorney Erika Sellar Ryan; Sgt. Richard LaChapelle; Carol Greenough; Heidi Matteson-Ray; Matthew Saari; Suzi Chaplin; William Jones; Bryan Brooks; Christina Steves

Suzi Chaplin announced a meeting for the Holiday Decorating Committee will be held on November 8, 2017 at 7:15PM at the American Legion. The Committee would like to see businesses decorated for the Holidays. Trustee Austin stated that the Village and Town will be decorating the parks.

Bryan Brooks was here on behalf of the Whitehall Volunteer Fire Company regarding their request to purchasing land from the Village. Mayor Smith stated that a survey would need to be completed to do the boundary line designation prior to the sale of the land.

Christina Steves wanted an update in regards to her claim for a sewage back up into her cellar. She stated that she has no heat in her house due to this issue. She also stated that the Village's insurance company told her that she would have to pay for the clean up and get reimbursed after the fact. Her homeowner's insurance won't cover the cost of the clean up. She feels this has been going on too long. Mayor Smith has made telephone calls to the Village's insurance company and a cleanup service regarding Mrs. Steves claim. He will call again and get back to Mrs. Steves.

Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to approve the minutes of the October 17<sup>th</sup> meeting, all voting in favor, CARRIED

No bids were received for the purchase of 1 Saunders Street. Trustee Austin suggested marketing the property with a realtor. Motion made by Trustee Watson, seconded by Trustee Austin to place the property on the market with a realtor for six months; after discussion Trustee Watson rescinded this motion. Motion made by Trustee Austin, seconded by Trustee Watson to do a request for proposal from realtors to sell the property at 1 Saunders Street, all voting in favor, CARRIED

LETTERS: John Grady submitted a proposal to survey certain lands of the Village of Whitehall on which the Whitehall Volunteer Fire Co. building is located at an estimated cost of \$2,600.00. Washington County Treasurer submitted the Annual Report of payments made to the Village for the fiscal year 2015 and 2016. A letter was received from Mark Gordon requesting an exemption to the Winter Parking Ban on November 24, December 2 and December 31 as his business will be open past midnight and he would like permission for his customers to park on the street after midnight. Motion made by Trustee Watson, seconded by Trustee LaChapelle to accept the correspondence and to place it on file, all voting in favor, CARRIED

Motion made by Trustee Chaplin, seconded by Trustee Watson to allow parking past midnight until closing on Main Street in front of Big G's on November 24, December 2 and December 31, all voting in favor, CARRIED

BILLS: Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to approve payment of the abstract covering claims #293-335 totaling \$59,286.39, all voting in favor, CARRIED

REPORTS: October reports were received from Village Justice and Acting Village Justice. Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to accept and file the reports, all voting in favor, CARRIED

Sgt. LaChapelle presented information on the purchase of 2018 Dodge Charger Police car from Foster Motors Inc. for a total price of \$24,725.00. This is a State Contract price. He is still waiting for more information regarding a Municipal lease for a three year term which will be better for the budget. Sgt. LaChapelle questioned the motion to allow parking in front of Big G's past midnight. He feels that it should be for Main Street not just in front of the one business. Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to amend the motion allowing parking past midnight until closing on Main Street in front of Big G's on November 24, December 2 and December 31 to allow parking past midnight until closing on Main Street from Saunders Street to Clinton Avenue, all voting in favor, CARRIED

November 7, 2017 Regular Meeting Continued

APPLICATIONS: James Brooks, Jr. submitted an application for part-time Department of Public Works. Daniel Monroe submitted an application for the Police Department. Motion made by Trustee Chaplin, seconded by Trustee Austin to accept the applications and to place them on file, all voting in favor, CARRIED

Motion made by Trustee Chaplin, seconded by Trustee Watson to approve the attached agreement with Washington County to use Village trucks, equipment and personnel as required for the plowing, sanding or removal of snow on State roads during the winter of 2017-2018, all voting in favor, CARRIED

The Friends of Boardman Street Cemetery Inc. wanted Mayor Smith to sign a Hold Harmless Agreement for volunteers working in the cemetery. Attorney Sellar Ryan will review the Agreement.

Motion made by Trustee Watson, seconded by Trustee Austin to approve payment of \$21,625.00 to Shelter Planning & Development for grant administration, \$24,573.51 to Arold Construction Co. Inc. for Contract #1 Part A and \$65,052.91 for Contract #1 Part B and \$41,923.32 to Environmental Design Partnership for engineering services for Sanitary Sewer System Rehabilitation and to authorize Mayor Smith to sign the payment applications, all voting in favor, CARRIED

Environmental Design Partnership submitted an amendment to the Owner-Engineer Agreement. The amendment has no monetary changes. The amendment is to reallocate the funds. Motion made by Trustee LaChapelle, seconded by Trustee Austin to approve the Amendment No. 2 of the Owner-Engineer Agreement with Environmental Design Partnership and to authorize Mayor Smith to sign the Agreement, Trustee Chaplin voting no, all others voting in favor, CARRIED

Three proposals were received from Garry Robison, P.E., Chazen Companies and MJ Engineering and Land Surveying for engineering services for the Water Main Replacement Project. Mayor Smith asked the Board members to review the proposals to make a decision in choosing the Engineer for this project. It was decided to not wait until the Board meeting in December to choose an Engineer. Motion made by Trustee Watson, seconded by Trustee LaChapelle to hold a Special Board Meeting on November 16<sup>th</sup> at 6:00PM to discuss the proposals and select an Engineer for the Water Main Replacement Project, all voting in favor, CARRIED

Trustee Watson reported that Pump Station #2 and #5 are running decently. The road to the Water Treatment Plant has been repaired. He reported that the skid steer needs more repairs. The drying beds are ready to be blacktopped.

Trustee Chaplin would like to amend the winter parking ban from November 1-March 31 to November 1-May 1 to accommodate street sweeping. Motion made by Trustee Chaplin, seconded by Trustee Watson to amend the winter parking ban to extend until May 1<sup>st</sup>, Trustee Chaplin and Trustee Watson voting yes, Trustee LaChapelle, Trustee Austin and Mayor Smith voting no.

Trustee Chaplin reported that the Dept. of Public Works crew have trimmed trees, almost completed the construction of the salt shed and are preparing the trucks for the winter. The main waterline will be walked before snow falls.

Mayor Smith reported that the private waterline on Rozell Way was being repaired by the owner. He also reported that Washington County Code Officer Steve Smith has looked in the Flat Iron building and doesn't feel that there is asbestos on the pipes. Steve Smith is going to write a letter to New York State stating that with the renovations history of the building there is probably very little asbestos left and ask if the asbestos remediation can be removed from the demolition of the building. Mayor Smith would like to apply for a grant which has a fee of \$500.00 to get funds to demolish the building. Motion made by Mayor Smith, seconded by Trustee LaChapelle to write a grant for the cost of demolishing the Flat Iron Building and submit the application fee of \$500.00, all voting in favor, CARRIED

November 7, 2017 Regular Meeting Continued

A discussion took place regarding Eva Louise Lane's request to reduce the water rates for people who use a conservative amount of water. Motion made by Mayor Smith, seconded by Trustee LaChapelle to make no changes to the water rates, all voting in favor, CARRIED

Motion made by Trustee Chaplin, seconded by Trustee LaChapelle to convene into executive session to discuss negotiations with the Whitehall Volunteer Fire Company and Police Department personnel at 7:13PM, all voting in favor, CARRIED

Motion made by Trustee Watson, seconded by Trustee LaChapelle to end executive session and to reconvene into regular session at 7:53PM, all voting in favor, CARRIED

Motion made by Trustee Watson, seconded by Trustee LaChapelle to convey all lands under the physical footprint of the "new" Whitehall Volunteer Fire Company including the lesser of 20 feet or the boundary owned by the Village on the canal side and the lesser of 15 feet or the amount necessary for the inclusion of the underground oil tank on the south side. This will be conveyed to the Whitehall Volunteer Fire Company for consideration of \$1.00 and past, present and future service to the Village residents. This transaction will be contingent upon a satisfactory survey, to be commissioned by the Village and a reversion clause in the Quit claim deed whereby the property will revert to the Village ownership upon dissolution of the Whitehall Volunteer Fire Company, all voting in favor, CARRIED

Motion made by Trustee Chaplin, seconded by Trustee Austin to adjourn the meeting at 8:10PM, all voting in favor, CARRIED

Stephanie A. LaChapelle  
Clerk-Treasurer